

Change Request Form

Project Name: Broadband Mapping Project

Request #: 7

Date of Request: 7/9/10

Requested By: Dirk Huggett

Request Description:

Begin scheduled maintenance of broadband data in July of 2010 for March 2011 NTIA deliverable instead of waiting until December of 2010. This will not add a new project deliverable or impact other project deliverables.

Reasons / Goals for Change:

This change will allow providers to review the initial version of coverage mapping without a significant lag time. This should keep the providers engaged in the project and allow more time to work through issues with them prior to the March submittal. The change will also allow more time to work with providers on their initial submittals.

Recommendations:

Reject

Impacts (Cost, Scope, Schedule, Quality):

Cost:

Cost impacts from the request include additional hours for technical managers and admin staff due to the schedule extension and increased provider coordination, and increased time for technical managers and production staff due to increased data processing requirements.

Current

Deliverable	Deliverable Value	Retainage (10%)	Payment
Year 2, 1 st Update	\$33,250	\$3,325	\$29,925

Revised Costs

Deliverable	Deliverable Value	Retainage (10%)	Payment
Year 2, 1 st Update	\$58,568	\$5,857	\$52,711

Scope: There is no change in the scope of the project. The same deliverables will be provided, there would just be additional data contained in the deliverable.

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Schedule: Start date for 1st maintenance update will be moved to 7/23/2010, completion date will remain the same.

Deliverable	Dur	Start	Finish
Year 2, 1 st Update	75	12/15/2010	3/31/11

The revised schedule would look like this:

Deliverable	Dur	Start	Finish
Year 2, 1 st Update	180	7/23/2010	3/31/11

Quality: We feel quality would improve with additional time for provider coordination, data compilation, and QA/QC verification.

Approval Signature(s) and Date(s):

Project Sponsor Name: Duane Schell Action: Approve: ☐ Reject: ☒

Comments:

Project Sponsor Signature:  Date: 10-12-10